

VETEXPRESS PROJECT KICKOFF MEETING

2016-1-TR01-KA202-035192

Ankara - TURKIYE, 9 – 10 March 2017

Programme

Wednesday, March 08th

Individual arrivals

Thursday, March 09th

10:00 – 10:10 Welcome and a brief introduction by project coordinator (D1)

10:10- 11:00 Participants' introductions (All partners)
(Aims, activities and organizational and personal experience with regards to provision of VET trainings in the sector and general information about the impact which the project will make on their organization and to their country – each partner to prepare PPT max. 10 minutes)

11:00 – 11-15 Coffee Break

11:15 – 12:15 Presentation of the project concept, expected intellectual outputs and work plan.(D4)

12:15 – 13:00 ECVET Country Cases

- Turkey
- Italy
- Spain
- Germany

13:00 – 14:00 Lunch



- 14:00 – 15:00 Contracts produced and signed by partners (All partners)
- 15:00 – 15:30 Appointing Partners' Project Management Teams (D1)
- 15:30 – 15:45 Management Checklists and Monthly webinar meetings
- 15:45 – 16:15 Financial rules and reporting template – (D1- D4)
- 16:15 – 16:30 Coffee break
- 16:30 – 17:00 Presentation and discussion on project management and implementation activities – roles and responsibilities according to TR NA and Program Guide (D1-D2-D4)
- Development of the Quality Management
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Friday, March 10th

- 10:00 – 11:15 Discussion on intellectual outputs
Integrated e-training environment and website
Dissemination of the website and e-learning platform, social media promotion
- 11:15 – 11:30 Coffee break
- 11:30 – 13:00 Presentation of forms for internal quality management and reporting (D4)
Presentation on dissemination actions and reporting mechanism – (All partners)
Project Logo, action plan and next steps (All partners)
- 13:00 – 14:30 Lunch
- 14:30 Individual departures

